**MINUTES OF THE WEST INTER LAKE DISTRICT REGIONAL WATER SERVICES COMMISSION BOARD OF DIRECTORS REGULAR MEETING HELD ON MONSDAY, MAY 4th, 2026 COMMENCING AT 4:30PM, HOSTED AT THE ALBERTA BEACH SENIORS CENTRE AND VIA ZOOM.**

| | | |
|---|---|---|
| | ` | Director/Chairman Tara Elwood Alberta Beach<br>Director/Vice Chair Bridgitte Coninx Onoway<br>Director Gwen Jones Summer Villages<br>Director Ren Geisbrecht Summer Villages<br>Director Rod Shaigec Parkland County<br>Director Dale Johnson Lac Ste. Anne County<br><br>Also Present:<br>Dwight Moskalyk Commission Manager WILD Water Commission<br>Tori Message-zoom Administration WILD Water Commission<br>Breagh Otway Project Engineer Stantec<br>Curtis Friesen Auditor Metrix Group LLP |
| | | |
| **1.** | **CALL TO ORDER** | Chairman Elwood called the meeting to order at 4:32 p.m. |
| | | |
| **2.** | **AGENDA**<br>14-26 | **MOVED** by Director Geisbrecht that the agenda for the May 4th, 2026 regular meeting of the Board of Directors be approved as presented.<br><br>**CARRIED.** |
| | | |
| **3.** | **MINUTES**<br>15-26 | **MOVED** by Director Johnson that the minutes of the February 23rd, 2026, Regular Meeting be approved as presented.<br>**CARRIED.** |
| | | |
| **5.** | **REPORTS**<br>16-26 | **MOVED** by Director Jones that the Chairman's Verbal Report, Director's Verbal Reports, Manager's Report, and the Financial Report be accepted for information.<br>**CARRIED.** |
| | | |
| **6.** | **BUSINESS**<br>17-26 | **MOVED** by Director Johnson that the Board of Directors gives first reading to Bylaw 27-2026, being the Credit Card Borrowing Bylaw, as presented,<br>**CARRIED.** |
| | 18-26 | **MOVED** by Director Shaigec that the Board of Directors authorize Administration to produce monthly credit card statements for review by the Chair as part of payables review process going forward, once the new card is procured.<br>**CARRIED.** |
| | 19-26 | **MOVED** by Director Jones that the Board of Directors gives second reading to Bylaw 27-2026, being the Credit Card Borrowing Bylaw, as amended. |

| | | |
|---|---|---|
| | | **CARRIED.** |
| | 20-26 | **MOVED** by Director Geisbrecht that the Board of Directors gives unanimous consent for Bylaw 27-2026, being the Credit Card Borrowing Bylaw, to receive third and final reading, as presented, this day May 4th, 2026.<br>**CARRIED UNANIMOUSLY.** |
| | 21-26 | **MOVED** by Vice Chair Coninx that the Board of Directors gives third and final reading to Bylaw 27-2026, being the Credit Card Borrowing Bylaw, as amended AND FURTHER authorize the Chair and Manager to execute any required agreements and applications to complete the procurement of a credit card through the ABmunis, AMSC P-Card Programs, as discussed.<br>**CARRIED.** |
| | 22-26 | **MOVED** by Director Johnson that the Board of Directors gives first reading to Bylaw 28-2026, being the Protection of Privacy Bylaw, as presented.<br>**CARRIED.** |
| | 23-26 | **MOVED** by Director Geisbrecht that the Board of Directors gives second reading to Bylaw 28-2026, being the Protection of Privacy Bylaw, as presented.<br>**CARRIED.** |
| | 24-26 | **MOVED** by Director Jones that the Board of Directors gives unanimous consent for Bylaw 28-2026, being the Protection of Privacy Bylaw, to receive third and final reading, as presented, this day May 4th, 2026.<br>**CARRIED UNANIMOUSLY.** |
| | 25-26 | **MOVED** by Director Shaigec that the Board of Directors gives third and final reading to Bylaw 28-2026, being the Protection of Privacy Bylaw, as presented AND FURTHER authorize the Chair and Manager to execute same effective this date, May 4th, 2026.<br>**CARRIED.** |
| | 26-26 | **MOVED** by Director Jones that the Board of Directors gives first reading to Bylaw 29-2026, being the Access to Information Bylaw, as presented. |

| | | |
|---|---|---|
| | | **CARRIED.** |
| | 27-26 | **MOVED** by Director Shaigec that the Board of Directors gives second reading to Bylaw 29-2026, being the Access to Information Bylaw, as presented.<br>**CARRIED.** |
| | 28-26 | **MOVED** by Vice Chair Coninx that the Board of Directors gives unanimous consent for Bylaw 29-2026, being the Access to Information Bylaw, to receive third and final reading, as presented, this day May 4th, 2026.<br>**CARRIED UNANIMOUSLY.** |
| | 29-26 | **MOVED** by Director Geisbrecht that the Board of Directors gives third and final reading to Bylaw 29-2026, being the Access to Information Bylaw, as presented AND FURTHER authorize the Chair and Manager to execute same effective this date, May 4th, 2026.<br>**CARRIED.** |
| | 30-26 | **MOVED** by Director Geisbrecht that the Board of Directors adopts the Privacy Management Program, including the prescribed Privacy Management Plan, 2026 edition as presented this day, May 4th, 2026, and authorizes management to begin the implementation of the same as a course of regular business, as discussed.<br>**CARRIED.** |
| | 31-26 | **MOVED** by Vice Chair Coninx that the Board of Directors appoint Manager Dwight Moskalyk as Head of the Public Body under the provisions of the Privacy Management Act, and endorses the appointment of Victoria Message as the designated Privacy Officer and Access to Information Officer for the Commission, as assigned by Manager Moskalyk, effective this day, May 4th, 2026.<br>**CARRIED.** |
| | 32-26 | **MOVED** by Director Johnson that the Board of Directors gives first reading to Bylaw 30-2026, being the General Fees and Charges Bylaw, as emendation to exclude on Schedule B, with the addition of excluding line locates under miscellaneous services obtained through the Commission (cost plus 10%).<br>**CARRIED.** |

| | | |
|---|---|---|
| | 33-26 | **MOVED** by Director Geisbrecht that the Board of Directors gives second reading to Bylaw 30-2026, being the General Fees and Charges Bylaw, as amended.<br>**CARRIED.** |
| | 34-26 | **MOVED** by Director Jones that the Board of Directors gives unanimous consent for Bylaw 30-2026, being the General Fees and Charges Bylaw, to receive third and final reading, as amended, this day May 4th, 2026.<br>**CARRIED UNANIMOUSLY.** |
| | 35-26 | **MOVED** by Director Geisbrecht that the Board of Directors gives third and final reading to Bylaw 30-2026, being the General Fees and Charges Bylaw, as amended AND FURTHER authorize the Chair and Manager to execute same effective this day, May 4th, 2026.<br>**CARRIED.** |
| | Recess – 5:39 p.m. | Recess – 5:39 p.m. |
| | 5:41 p.m. – Curtis Friesen arrived | 5:41 p.m. - Curtis Friesen from Metrix Group LLP arrived in person |
| | Reconvene – 5:47 p.m. | Reconvene – 5:47 p.m. |
| | 36-26 | **MOVED** by Vice Chair Coninx that the Board of Directors approve the 2025 Audited Financial Statements, as prepared by Metrix Group LLP and presented by Curtis Friesen, Commission Auditor, this day May 4th, 2026, and authorize execution of same by Chair and Manager.<br>**CARRIED.** |
| | | |
| **7.** | **CLOSED SESSION** | N/A |
| | | |
| **8.** | **NEXT MEETING**<br>37-26 | MOVED by Director Geibsrecht that the next Regular Board of Directors meeting be scheduled for August 31st, 2026 at 1:00 p.m. at the East End Administration Office and via zoom.<br>**CARRIED.** |
| | | |
| **9.** | **ADJOURNMENT** | As all matters on the agenda have been addressed Chair Elwood declared the meeting adjourned at 5:57 p.m. |

_____
Chair

_____
Administration